



NORTH
YARMOUTH
ACADEMY

Full-Time Custodial Staff Member

North Yarmouth Academy seeks a custodial employee with the desire to work to protect the health and safety of our students, staff, and NYA community by cleaning, preparing, and performing light maintenance duties on our campus. Prior custodial and/or industrial cleaning experience a plus. Reliability and flexibility to accept changing work priorities is required. Supervisory experience is a plus and may lead to a supervisory position in the future.

Duties include but are not limited to the following:

- Clean and sanitize high touch areas such as door handles, light switches, toilets, railings, and sinks
- Clean hallways, classrooms, offices, gym, walls, restrooms, and other area
- Collect and empty trash receptacles and pick up litter in and around buildings
- Take initiative to report cleaning or cosmetic issues for prioritization and repair
- Complete manual tasks that require low to moderate physical strength
- Must have the physical capacity to use tools, carry equipment and supplies, and climb ladders up to 8 feet
- Move furniture and equipment when necessary
- Assist with setup for activities and programs and perform light maintenance activities such as painting, detail cleaning, and floor maintenance
- Before the end of the shift, sweep the area of responsibility to make sure that no one is in the building and that all exits are locked and secure.
- Performs other related duties as directed by the manager
- The position could be a growth opportunity for the right candidate

Compensation is competitive.

Contact:

Interested candidates should send a resume, letter of interest, and two references to Alex Kloza, Director of Facilities:

Email: akloza@nya.org. Please use subject line "Custodial Position"

Mail: North Yarmouth Academy, 148 Main Street, Yarmouth, ME 04096

No phone calls please

North Yarmouth Academy is an independent, college preparatory, coeducational boarding and day school for 405 toddlers to postgraduate students. NYA's campus is located in Yarmouth, Maine. Since 1814, NYA has fostered integrity, character, and intellect in its students. For more information, visit www.nya.org.