



Morning Bus Driver/Custodian

North Yarmouth Academy seeks a bus driver/custodial employee who desires to work in a great school community. The successful candidate will transport no more than 14 students to the Academy with a limited number of stops. When not transporting students, the employee will be assigned custodial duties. Hours are from 6:00 a.m. to 2:30 p.m., Monday through Friday. Reliability and flexibility to accept changing work priorities are required.

Qualifications

- Ability to safely drive a 14-passenger bus
- Clean driving history over the past five years
- Class C license
- Custodial experience is preferred but will train

Responsibilities

- Ensure that the students are safely transported to the school
- Bus is cleaned and fueled
- Clean hallways, classrooms, offices, gym, walls, restrooms, and other areas
- Collect and empty trash receptacles and pick up litter in and around buildings
- Take the initiative to report cleaning or cosmetic issues for prioritization and repair
- Assist with setup for activities and programs and perform light maintenance activities such as painting, detail cleaning, and floor maintenance
- Performs other related duties as directed by the manager

Benefits:

- This is a full-time, benefits eligible position:

Applicants:

Interested candidates should be forwarded to careers@nya.org with subject line "Bus Driver/Custodian."

North Yarmouth Academy is an independent, college preparatory, coeducational boarding and day school for over 400 students: toddlers to grade twelve and postgraduates. The Academy is situated on the beautiful Maine coast in the town of Yarmouth which is 10 miles from Portland and fewer than two hours from Boston. Since 1814, NYA has fostered integrity, character, and intellect in its students. For more information visit the website at www.nys.org.