



NORTH  
YARMOUTH  
ACADEMY

148 Main Street  
Yarmouth, Maine 04096  
207.846.9051  
[www.NYA.org](http://www.NYA.org)

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## Shuttle Driver - Part Time, Mornings

North Yarmouth Academy is currently seeking a part time morning shuttle driver. Four hours per day/20 hours per week.

### ESSENTIAL FUNCTIONS:

- Prepare vehicle for roadworthiness (inspection and documentation, gas, snow removal, etc.)
- Transport all passengers from designated meeting points to NYA, ensuring efficient and safe transport and loading and unloading of the bus.
- Ensure safe, reliable, and timely transportation of students at all times.
- Obey all traffic laws and observe all mandatory safety regulations for school buses.
- Maintain discipline on the school bus at all times.
- Communicate with the Director of Transportation about concerns with vehicles and/or student behavior in a timely and professional manner and using established protocols.

### REQUIREMENTS:

- Valid State of Maine driver's license
- Clean driving record with the Department of Motor Vehicles.
- Current Maine Department of Education Criminal History Record Check Authorization, or able to obtain.
- Physical ability to meet primary responsibilities.
- Ability to work well within a team.
- Training provided if necessary.

### SALARY:

- Based on experience.

### CONTACT:

- Interested candidates should contact Rick Doyon, Assistant Director of Facilities: School Safety, Compliance, and Transportation at [rdoyon@nya.org](mailto:rdoyon@nya.org) or 148 Main Street, Yarmouth, ME 04096.

North Yarmouth Academy is an independent, college preparatory, coeducational day school located in Yarmouth, Maine. Yarmouth is situated on the beautiful Maine coast, 10 miles from Portland, ME, and less than two hours from Boston, MA. There are approximately 395 students from toddler to grade twelve and postgraduate. Since 1814, NYA has fostered integrity, character, and intellect in its students.

For more information, visit the website at [www.nya.org](http://www.nya.org).