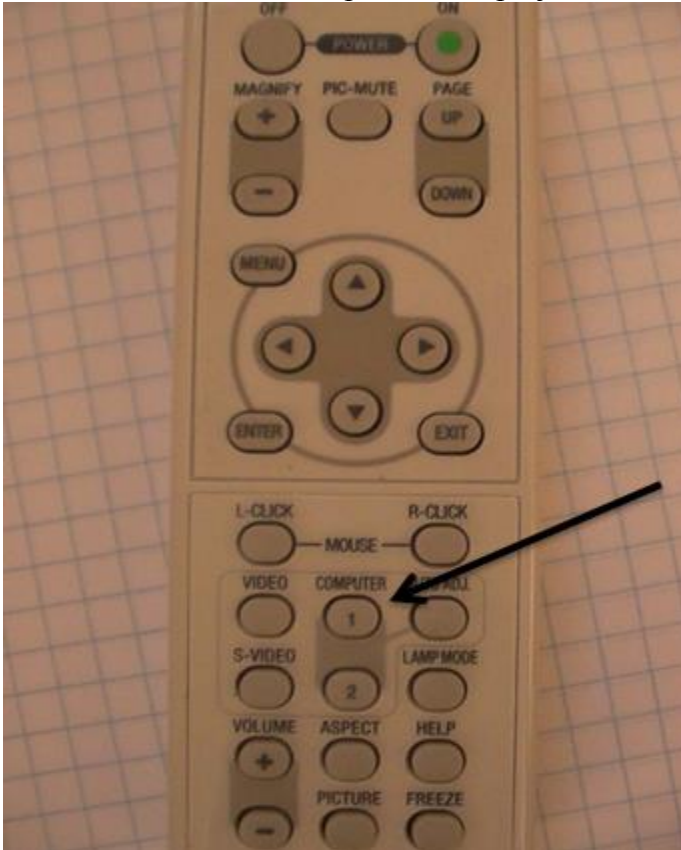


AV Instructions for Russell Classrooms

How to project from LAPTOP:

1. Turn on projector with white remote.
2. Press button labeled "Computer 1" on projector remote.



3. Plug A/V cable into computer (make sure the small audio cord is also plugged into the headphone jack of the laptop).



4. Turn on A/V Control Center (the big box) and turn the “Input Selection” dial (small dial on the right) so that the screen on the box shows “SA – CD/CD”.



5. Press the “2” button on the small box labeled “Extron”. A green light will show whether 1 or 2 is selected (NOTE: The box switches between two different wall ports in each classroom. If 2 does not work, simply try changing it to 1 after all the other steps have been completed).

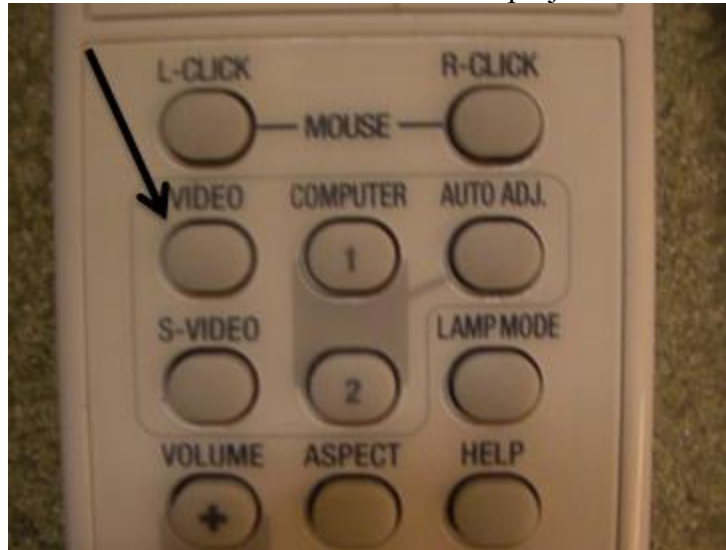


6. You should now be able to project from your Laptop.

How to project a DVD/VHS:

1. Turn on projector with white remote.

2. Press the button labeled “Video” on the projector remote.



3. Turn on DVD/VCR player and press “DVD” button.



4. Turn on A/V Control Center (big box) and turn the Input knob (small dial on the right) so that the screen on the box says “VIDEO”.



5. You should now be able to view your DVD.
6. To view a VCR tape, follow the same steps, except press “VIDEO” on the DVD/VCR played instead of “DVD”.